

Mobileiron And Office 365

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description microsoft 365 is a comprehensive cloud based productivity and collaboration suite it is not just a collection of apps it is an integrated platform designed to empower individuals and organizations to work more efficiently and

securely from anywhere this book is your comprehensive companion to understanding the microsoft 365 ecosystem built for professionals educators students and business users alike whether you are new to the platform or looking to sharpen your digital skills this book brings together everything you need to navigate and maximize microsoft 365 tools in one place it covers core applications like microsoft office applications microsoft teams outlook sharepoint and stream and discusses its advanced productivity with power apps and power automate it goes beyond the basics and explores how microsoft 365 empowers modern workflows with intelligent cloud computing concepts such as iaas paas and saas tailored for enterprise education and business environments by the end of this book you will be ready to lead a team manage a classroom build low code apps collaborate in real time with your team and automate everyday tasks this all in one guide will elevate your digital capabilities and help you stay future ready what you will learn basic and core concepts of microsoft 365 and its capabilities key features of microsoft office applications benefits of sharepoint and onedrive design low code and automate everyday applications design custom business applications with powerapps automate workflows with power automate and create interactive dashboards with power bi create manage and secure teams channels and meetings in microsoft teams design query and manage relational databases using microsoft access who this book is for this book is designed for anyone looking to explore microsoft 365 from foundational features to the powerful new capabilities brought in by copilot whether you are a working professional educator student or team leader this book will serve as a practical guide to help you work smarter collaborate more efficiently and stay ahead in today s digital workplace

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manage core office 365 services such as exchange online sharepoint and onedrive configure and administer fast evolving services such as microsoft search power platform microsoft teams and azure ad get up and running with advanced threat protection features provided by the microsoft 365 security compliance center protect your organization s sensitive data with office 365 data loss prevention monitor activities and behaviors across all office 365 services who this book is for this book is for newer office 365 administrators and it pros alike and comes with recipes of varying difficulty levels along with step by step guidance whether you are new to office 365 administration or just seeking new ideas this cookbook contains recipes to enhance your organization s app and service management and productivity

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the deepest reference on microsoft s productivity service office 365 offers the same productivity power as past versions of microsoft office along with tools designed to boost collaboration in the workplace and instant access to the latest office updates without buying a whole new software package it s an ideal solution for both the office and home use the author of the bestselling office all in one for dummies shares his advice on how to navigate the nuts and bolts of getting things done with office 365 look inside for step by step instructions on excel outlook word powerpoint access and onenote along with a dive into the cloud services that come with office 365 access office 365 make sense of common office tasks use excel word outlook powerpoint and more take advantage of 365 online services if you re a home or

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start making the most of the latest collaboration tools in office 365 including teams sharepoint power apps power bi groups office yammer planner stream forms and more integrate these collaboration tools into your team s projects to boost productivity engagement innovation and enjoyment at work this book walks you through the features teaching

you how to choose the right tools for your situation while technologies for collaboration are more advanced than ever before there also are more of them microsoft office 365 collaboration apps will help you make sense of what is available and how it can help you and your team be more productive this fully updated and expanded new edition contains new chapters covering power bi power apps yammer introduction to governance and forms what you will learn know the collaboration features available across office 365 and how to choose the ones that are right for you and your colleagues in any given situation understand the software as a service saas model and how it enables users to be more productive and effective discover how multi device usability and real time cloud synchronization can help your team collaborate any time anywhere across the apps find out how planner can help you manage projects and tasks even without a project manager explore microsoft power automate to connect applications and services and create code less workflows study features that are not documented and alter the way office 365 applications allow users to collaborate and use them who this book is for office 365 business users with a limited technical background you should be familiar with the microsoft office suite products such as word and outlook and work in a team environment

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