

# California Paralegal Manual

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this is written for california paralegals by both a los angeles superior court judge and a law professor it is an excellent resource for paralegals and other legal professionals in a corporate practice the manual addresses the essentials on forming and operating corporations in california topics include preincorporation planning drafting and filing formation documents securities shareholder and director meetings fiduciary duties dividends corporate changes and dissolution

packed with over 100 practice paralegal tips scores of sample forms and over 150 real world examples illustrating the legal and factual issues discussed in the manual from publisher

this is the first edition of the california family law handbook it has been endorsed by two california judges who agree that this book is easy to read and understand and a great book for paralegals it was written by an attorney who practiced family law for 25 years and currently teaches family law to paralegals the companion workbook california family law workbook has questions for every chapter and student assignments this textbook is a comprehensive family law book and the only book on the market today that includes all of the important family law cases codes and california rules of court the table of contents is detailed enough to use for research and it has a large extensive index this is the book that family law paralegals and instructors have been wishing for there is an instructor s manual that can be requested it contains syllabi for 10 12 and 15 week courses and a substantial test bank a workbook at a special price can also be requested make all requests at the book s website

this is the california ethics book that you have been waiting for it was written just for california paralegals it contains the professional conduct rules the rules of court california laws and the most relevant california cases there are eleven chapters that have valuable information that you will not find in any other ethics book for paralegals information that all california paralegals need to know there are four 4 forms that every california paralegal must have forms for records that are required by california law and forms for keeping track of your continuing education units and for certification of continuing education units also included are the current california state bar rules of professional conduct and four california state bar formal opinions this comprehensive ethics book is the only california paralegal ethics book to buy whether you are already a certified california paralegal or a paralegal student you need this book

this is the only litigation text for paralegals written specifically for california it has been completely updated to include changes in the law over the past three years revised exemplars and new assignment sets it covers federal and california state litigation chronologically from initiation of the suit through appeal discussion questions and assignments at the end of each chapter further develop chapter concepts written in plain english avoiding unnecessary legalese for beginning paralegals

this is a california specific paralegal ethics book that includes the new california rules of professional conduct that became effective november 2018 this ethics handbook contains california cases california codes and the california rules of court there are chapters about conflicts for both paralegals and attorneys a chapter about what constitutes the practice of law a chapter that discusses discovery issues and more forms designed just for paralegals are also included so paralegals can keep track of their education and case work whether you are aspiring to become a california paralegal or are already certified as a california paralegal this is the only ethics book to buy

this is the newest edition of the california family law handbook for paralegals it is called the 2019 edition because it contains the more than 85 california laws regarding family law that were changed deleted amended and added to that became effective january 1 2019 this is the only california family law paralegal book that is updated to january 1 2019

california employment law an employer s guide is the go to guide for anyone who must contend with employment law in california as part of their day to day work including employers based outside of california with employees working in the state this valuable reference is comprehensively updated to address new developments in 2021 including new requirements for severance agreements new restrictions on non disparagement agreements expansion of the california family rights act to include parents in law new cal osha penalties for enterprise wide and egregious violations and many more

this edition combines two long established titles in the ken book series a guide to california law published since 1954 and california paralegal guide published since 1978

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